

30A Ermil Pangratti, 6<sup>th</sup> floor, Bucharest 011882 239 Calea Dorobanţilor, 4<sup>th</sup> floor, Bucharest 010567 Phone +40 21 361 0770, +40 21 326 5707

Fax: +40 21 361 0772 www.tgs-romania.com www.tgs-global.com

TGS ROMANIA is part of TGS GLOBAL, a dynamic global business network of independent firms providing accounting, audit, tax, business advisory and commercial legal services. Currently operating with 52 members from 51 countries and states. In Romania we have more than 170 clients, in various industries.



Our staff is our most valuable asset. We offer a challenging and stimulating environment in which employees can work on a vast range of projects at the forefront of the financial services industry. We are looking for creative, enthusiastic and open-minded individuals to join our innovative team to help both drive our success and uphold our existing reputation. Currently, we have the below opening:

# IT Business Analyst - Ref 1001

#### Required Experience and Skills

- University degree in IT or related subjects.
- Preferably, currently enrolled on a Doctorate program
- Experience in IT security, audits including cyber security matters
- Experience in cloud, ERP & BI solutions is a plus (i.e. Microsoft Dynamics AX or similar ERP software).
- Knowledge and experience (a plus) in defined and structured implementation processes, project management methodologies and business workflows.

#### **Personal Competences**

- Business acumen
- Client service and liaison skills
- Flexibility in relation to traveling is expected to serve on client base
- Ability to operate successfully under deadlines
- Analytical skills
- Ability to communicate clearly with colleagues and clients at all levels
- A proactive approach to problem solving and delivering client solutions
- Fluency in English (i.e. Proficiency Level or equivalent)
- Team player



## Responsibilities

- Performs clients' data collection in Business Systems & IT area for optimum understanding of each client's "as is" situation including:
  - o interviews/workshops with clients' employees and/or other stakeholders
  - o personal observation and
  - o review of existing documentation like processes, reports, manuals etc.
- Analyses in depth all available information and suggests opportunities for further business efficiency development in Business Systems & IT area.
- Suggests related solutions, prepares solutions material to be proposed to the Clients under the Manager's guidance.
- Supports the preparation of detailed project plans (including scope, methodology, resources to be engaged, time frame, deliverables and budget) according to his Manager direction.
- Implements assigned projects tasks according to the project plan and escalates to project Manager any risks, issues, variances from agreed plan in term of time and budget.
- Develops day to day strong relationships with clients to facilitate the completion of project.
- Supports the preparation of appropriate documentation in accordance with the project approved specifications.
- Maintains interpersonal relations within project team.
- > Suggests to Manager potential opportunities to provide additional services to clients (cross-selling)
- > Supports and trains more junior people
- Contributes on business plans and budgets for own department
- Prepares any special reports requested by the Manager
- Participates in professional networking activities/events (conferences, presentations etc.)
- Analyses the financial indicators during the advisory projects

### **Benefits**

- Support in obtaining relevant qualifications (e.g.: CISA, IIA, PPM, ERP specific)
- Growth in an international professional services environment
- Attractive remuneration package

If you are interested in becoming a member of our team, please send your CV at <a href="hr@tpg-group.ro">hr@tpg-group.ro</a>, having as subject Your Name\_IT Business Analyst\_Ref: 1001

See you at TGS Romania!